



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

IMPH-ZA

4 February 2014

MEMORANDUM FOR SEE DISTRIBUTION

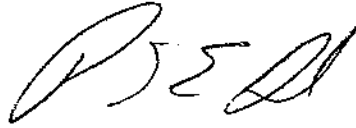
SUBJECT: Commander's Policy Letter #49 – Safety

1. Applicability. This policy applies to all military and civilian personnel assigned or attached to Fort A.P. Hill.
2. Proponent. Fort A.P. Hill Garrison Commander
3. Reference(s). AR 385-10, FM 5-19, DA Pam 385-30, 4-11(b), Table 4-2.
4. Policy. We are all responsible for establishing and maintaining a positive Safety culture both on and off duty. The success of our Garrison's mission is contingent upon executing tasks and operations in the most realistic and safe manner possible. My Safety philosophy is simple: educate, supervise, reduce, and eliminate any unsafe or hazardous conditions. We must strive to do the right thing since the cost of accidents is incredibly high; Medical costs, Worker's compensation, lost productivity, low morale, increased workload and property damage are just a few of these costs. The key to a safe environment are leaders and employees engaged in effective risk management.
5. Based on our mission, we are tasked to accomplish more in these challenging environments. Leaders at every level must be aware of their Safety responsibilities and ensure systems are in place for enforcing standards. Safety must remain at the forefront and continually be reviewed through the course of operations as conditions warrant. All personnel are empowered to take quick and effective action when Safety standards are violated and take corrective measures to prevent reoccurrence. This includes reporting all accidents, near-misses, and unsafe or unhealthy working conditions to the proper level of the Chain of Command. Our Safety efforts will include having a Risk Assessment completed prior to every garrison operation, appointing Collateral Duty Safety Officials within each directorate, and emphasizing Safety practices through directorate efficiency reports and performance appraisals.
6. Minimizing risk to the lowest levels is the goal for the Fort A.P. Hill workforce, both military and civilian. Risk acceptance authority for Fort A.P. Hill will be authorized as follows: *Low risk*-Company Commanders or first line supervisors, *Medium risk*-Battalion Commanders or Directors, *High risk*- Garrison Commander or GS-14, and lastly *Extremely High risk*- General Officer or above.

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7. POC is Ms. Lynda Rice, Installation Safety Manager at (804) 633-8269.

A handwritten signature in black ink, appearing to read 'P E D', with a stylized flourish at the end.

PETER E. DARGLE
LTC, AR
Commanding

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